

### YEARLY STATUS REPORT - 2022-2023

### Part A

### **Data of the Institution**

1. Name of the Institution Vipra Kala, Vanijya Avam Sharirik

Shiksha Mahavidyalaya

• Name of the Head of the institution Dr.Meghesh Tiwari

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 07712333589

• Mobile No: 9977703004

• Registered e-mail vipracollege1996@ gmail.com

• Alternate e-mail divyasharma26feb@gmail.com

• Address Vipra Kala Vanijya Avam Sharirik

Shiksha Mahavidyalaya G.E. Road Raipur, Chhattisgarh Pin- 492001

• City/Town Raipur

• State/UT Chhattisgarh

• Pin Code 492001

2.Institutional status

• Affiliated / Constitution Colleges Affiliated

• Type of Institution Co-education

• Location Urban

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• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University Pt. Ravishankar Shukla University

• Name of the IQAC Coordinator Dr. Divya Sharma

• Phone No. 07712333589

• Alternate phone No. 07712333589

• Mobile 9584865202

• IQAC e-mail address mohit11282@gmail.com

• Alternate e-mail address divyasharma26feb@gmail.com

Yes

3. Website address (Web link of the AQAR

(Previous Academic Year)

http://vipracollege.org/agar.php

4. Whether Academic Calendar prepared

• if yes, whether it is uploaded in the

during the year?

http://vipracollege.org/academic

Institutional website Web link: <a href="mailto:calender.php">calender.php</a>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.73	2014	10/12/2014	09/12/2019
Cycle 2	В	2.5	2023	19/07/2023	18/07/2028

### 6.Date of Establishment of IQAC

31/05/2013

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

### 8. Whether composition of IQAC as per latest

Yes

### **NAAC** guidelines

• Upload latest notification of formation of IQAC

View File

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### 9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

View File

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1.Organized Seminars and webinars at National Level and Inter National by the College. 2. Value added and best practices program run by the college to Inculcating values of community services, environment conservation and professional ethics. 3. To provide suitable educational environment to develop gender sensitization, organized Guest lecturers, poster competition etc, for the students. 4.PPT presentation and mock interview conducted for proffessional development and placement purpose. 5. Effective use of ICTto enhance the quality of education.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Library Automation	Library automation has been completed and E-learning resources are available for the students
To strengthen research culture in the institution	Various department organized National/international seminar to boost up the students with latest technology.
Research culture in the college	At every session each department are obligated to organize confrences, seminars and workshops etc. through which this year national and international seminar and webinar were wek=ll organized and papers were presented by the participants which further documented in sovenier.
Development of Student corner information system	The college promotes the quality of Education among the students for which students are encouraged to participate in confrences and seminars. This are induldged in the their curricular and extracurricular activities as part of evaluation system.
Quality enhancement system for skill development of students	MOU has been entered for skill development session and through which placement interview activities are carried out for student.
Students research community developed	P.G. dissertation or project and field area-value added course broughtup in trend in the college for growth and evolution of research habbit among the students.

# 13. Whether the AQAR was placed before statutory body?

No

### • Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

### 14. Whether institutional data submitted to AISHE

Part A				
Data of the	Institution			
1.Name of the Institution	Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya			
Name of the Head of the institution	Dr.Meghesh Tiwari			
Designation	Principal			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	07712333589			
Mobile No:	9977703004			
Registered e-mail	vipracollege1996@ gmail.com			
Alternate e-mail	divyasharma26feb@gmail.com			
• Address	Vipra Kala Vanijya Avam Sharirik Shiksha Mahavidyalaya G.E. Road Raipur, Chhattisgarh Pin- 492001			
• City/Town	Raipur			
• State/UT	Chhattisgarh			
• Pin Code	492001			
2.Institutional status				
Affiliated / Constitution Colleges	Affiliated			
• Type of Institution	Co-education			
• Location	Urban			
• Financial Status	UGC 2f and 12(B)			
Name of the Affiliating University	Pt. Ravishankar Shukla University			

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Name of the IQAC Coordinator				Dr. Divya Sharma				
• Phone No.				07712333589				
Alternate phone No.				077123	3358	9		
• Mobile				958486	5202			
• IQAC e-	mail address			mohit1	1282	@gmail.	com	
• Alternate	e e-mail address			divyas	harm	a26feb@	gmai	1.com
3.Website addr (Previous Acad	ess (Web link of emic Year)	f the A	QAR	http:/	/vip	racolle	ege.o	rg/agar.php
4.Whether Aca during the year	demic Calendar ?	r prepa	ared	Yes				
	hether it is uploa onal website Web		the	http://vipracollege.org/academic_calender.php				
5.Accreditation	Details							
Cycle	Grade	CGPA		Year of Accreditation		Validity from		Validity to
Cycle 1	В	2.73		2014	10/12/20		201	09/12/201
Cycle 2	В	2.5		2023	3	19/07/202		18/07/202
6.Date of Estab	lishment of IQA	AC		31/05/	2013			1
	st of funds by C T/ICMR/TEQI					c.,		
Institutional/Deartment /Facult	*		Funding Agenc		Year of award with duration		A	mount
NIL	NIL		NI	NIL		NIL		NIL
8.Whether composition of IQAC as per latest NAAC guidelines				Yes				
Upload latest notification of formation of IQAC			View File					
9.No. of IQAC meetings held during the year			03					

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Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

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13.Whether the AQAR was placed before statutory body?	No

### • Name of the statutory body

Name	Date of meeting(s)		
Nil	Nil		

### 14. Whether institutional data submitted to AISHE

Year	Date of Submission		
2022	17/02/2022		

### 15. Multidisciplinary / interdisciplinary

The college is planning to get cope with current transistion scenerio for the implementation of the listed requirement of NEP because Multidisciplinary or interdisciplinary system of NEP2020 policy has not adopted by the institution as the same process has not yet implemented by the Pt. Ravishankar shukla university to which our college is affiliated.

### 16.Academic bank of credits (ABC):

We are not at position of earning the ABC though we are at stage of outlining the base for academic bank of credits as the above listed multidisciplinary or interdisciplinary system for education transformation has not yet implemented in the institution.

### 17.Skill development:

The college is at stage of intra institution self organising system of programme such as skill development and at same time we are outreached in terms of MOU's , collabrative system with othe Govt. bodies and institution of skill development and career building events as per the NEP

# 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At current the institution has not the streams add-on related to indian language, culture, using online course for which the college is at planning stage to get the such courses added in the main system.

### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

OBE is yet to get adopted by the institution but we are started

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with internship, field area project work and value added courses with skill outcome basis.

### **20.Distance education/online education:**

The college does not have full fledged online or distance education system for any stream on completion basis of the sessions.

sessions.				
Extended Profile				
1.Programme				
1.1		12		
Number of courses offered by the institution acros during the year	ss all programs			
File Description	Documents			
Data Template		View File		
2.Student				
2.1		1550		
Number of students during the year	Number of students during the year			
File Description	Documents			
Data Template		View File		
2.2		1806		
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year				
File Description	Documents			
Data Template	Data Template			
2.3		597		
Number of outgoing/ final year students during the year				
File Description	Documents			
Data Template	View File			
3.Academic				

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3.1	37			
Number of full time teachers during the year				
File Description	Documents			
Data Template		<u>View File</u>		
3.2		53		
Number of Sanctioned posts during the year				
File Description Documents				
Data Template		<u>View File</u>		
4.Institution				
4.1		24		
Total number of Classrooms and Seminar halls				
4.2		61.92		
Total expenditure excluding salary during the yea				
4.3		120		
Total number of computers on campus for acaden				

### Part B

### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Vipra kala Vanijya avam Sharirik Shiksha mahavidyalaya is affiliated to Pt.Ravishankar Shukla University Raipur, govern as per the curriculum guidline issued by the university. Quality Assurance Report of the college ensures that mission and vision related to curriculum activity are effectively implemented with various action plan such as calender, time table and also imaging the work as on prominent basis works of college for holistic growth and development of students and imparting the human social values among the students with academics and activities. Academic schedule committees of the college and individual departments

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issue's directions which monitors the effectiveness of the implications throughout the session on a regular basis. .The college has experienced as well as devoted faculty who all follows multi-dimensional course dealing methodology and deals with preprepared well-designed patterns of class teaching techniques such as, Lectures, Class presentations, E-learning and Case studies and through seminar. The college always tries to enhance quality of teaching for overall development of students and rules out numerous policies for bridging down the competitive edge and gap of the enrolled 'slow learner students thereby enabling them to touch the realm of the program of their choices an the entire Annual Quality Assurance Report of Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya approach is student centric approach.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://vipracollege.org/faculty_of_commer ce_education.php

# 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adhers to effective Internal assessment systemwhich consists of internal unit wise tests, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion, performance of the students associated activities are done in the department level meetings on the regular basis. The college infrastructure and facilities are revieved and are continuously being expanded to set fit the with dynamic curriculum and pedagogy. The college has well facilitated laboratories and classrooms with projection equiped for both faculty and students. The well-stocked college library is partially computerized which offers various web based facilities and access to National and International online databases. The college Annual Quality Assurance Report has a computer lab with Internet connectivity throughout the college campus available for the staff and students. Mentoring Processes--The college has a Mentoring Programme such as drop box, shikaayatniwaaran cells etc which enables students of all the years to provide feedback to teachers on the curricular issues, college infrastructure, administrative matters and other matters . Planning, Teaching and

Evaluation, learning and evaluation schedules are strictly adhere to Academic calendar of the Institute in being compliance with notified by the Pt. Ravishankar University.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://vipracollege.org/commerce_manageme nt_departments_internal_examination.php

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

157

# 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

157

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college addons to the various courses revival of the issues related to mentioned cross-cutting issues. This issues constitutes

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the values, morality, ethics and current brought-up issues across the nation such as covid19, road safety awareness, swachhtaprogram etc. The Institute has a separate cell or the committees for the Gender ethnicity, anti-ragging cell. The college conducts various webinar and seminars relevant to curriculum enrichment. The college runs and promotes activity related to environmental sustainability through plantation and other sustainable development programs. The College organizes various environment related programs including tree plantation, swachhtaabhiyaan plastic free environment, poster competition, quiz and poster competitions and subject expertise resource persons are invited to deliver the talks among the faculty and student's of the college to create awareness. The various National and International recognized days are organized in the college every year to aware and Annual Quality Assurance Report of Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya threw light on the importance of this auspicious Days. The National festivals like Independence Day and Republic Day celebration serve as a platform to enhance patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Health camps and gender sensitization issues related webinar etc are organized from time to time.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

### 177

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	No File Uploaded

# **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://vipracollege.org/feedback.php

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

2735

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1116

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

# 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required.

Special measures taken to support relatively slow learners are as follows. • Organizing Extra Classes • Remedial and Tutorial Classes are held to prepare them for remedial exams • Assistance from classmates and senior students is arranged • Providing tutorial assignments •

Schemes for advanced learners

The Institute offers several opportunities for advanced learners to augment their talent and meet their learning needs:

They are oriented towards writing papers and present them in Seminars. They are motivated to undertake online certificate courses in MOOC, NPTEL and SWAYAM. Students are given a lot of opportunities to excel in their discipline through several outreach programmes.

Slow learners are identified on the basis of their performance in CIA and Summative Examinations. Different strategies like remedial coaching, peer-teaching, mentor motivation, homework, weekly tests, etc. are employed for the progress of the slow learners, of which remedial coaching is of a great help.

File Description	Documents
Link for additional Information	https://vipracollege.org/dept/Meeting- minutes/computer/22-23.pdf
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1550	37

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a textonly for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. The department conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the InstituteICT Tools:

1. Projectors- projectors are available in different classrooms/labs

- 2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- 3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
- 4. Photocopier machines Multifunction printers are available at all prominent places in the institute. There are four photostat machines available in campus.
- 5. Scanners- Multifunction printers are available at all prominent places.
- 6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.
- 7. Smart Board- One smart board is installed in the campus.
- 8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
- 9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
- 10. HackerRank (Online Coding Platform) inter college competition

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://vipracollege.org/ICT-cell.php

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

### 44:1

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

### 231

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment::Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session.

- ? The course teachers display question bank in advance for which is conducted for one hour as per academic Calendar.
- ? All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies..
- ? There is complete transparency in the internal assessment for each assessment method as described below. Model Answers and marking scheme is prepared by every subject teacher before valuation.

Sessional Examination: ? Valuation is done by the respective

subject teacher within two days through centralised valuation system. Sample Answer sheets are moderated by external moderators.

? Answer sheets are shown to all the students and answers are also discussed with the students . After satisfaction students put their signatures on the answer sheets. Some questions have specific remarks of the valuer regarding deduction of marks .

Practical Examination: Evaluation is done with transparency based on different parameters like Teachers Assessment, Practical Records, Performance and Viva-Voce. Assignments: Assignments questions are discussed with students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://vipracollege.org/computer_science_
	<u>departments internal examination.php</u>

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal, by student's login, students can individually view their performance in the University portal. At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the

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subject handling faculty and head of the department if necessary, for further action.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://vipracollege.org/commerce_manageme
	nt departments internal examination.php

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs ): These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability. Mechanism of Communication: The College adopts Outcome based education and has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Few hours are spent by the teachers introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://vipracollege.org/academic_syllabusphp
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

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### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to .Pt.Ravi Shankar University RaipurWe offeredUnder Graduate, Post Graduate courses under the , Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

597

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

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### 2.7 - Student Satisfaction Survey

# 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vipracollege.org/dept/SSS/2.7SSS2022-23.pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

# 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

# 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

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### year

# 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.2 - Research Publications and Awards

# 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

# 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

# 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

13

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

VIPRA KALA VANIJYA AVAM SHARIRIRK SHIKSHA MAHAVIDYALAYA is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Green environment & tree plantation, Gender sensitization, Cloths & stationary donation camp, Campaign - Say no to crackers, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, National Youth Day celebration, Road safety awareness campaign, NSS Day celebrations, Blood donation camps, Eco Club activities, Women Development and Empowerment activities, International Disability day activities etc.

File Description	Documents
Paste link for additional information	https://vipracollege.org/dept/Gallery/outr eachPrograms.pdf
Upload any additional information	<u>View File</u>

# 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

# 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

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- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

175

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

# 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

# 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, has a well-developed campus. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as follows:

- a. Learning resources include the resources and infrastructure required for the library, laboratory, computer centre, and classroom teaching.
- b. Support facilities include hostels, canteen, conference hall, indoor hall and seminar halls for organizing events, meetings and

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conferences. Cells, committee rooms, and sports grounds

c. Utilities include safe drinking water, restrooms and power generators.

Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated, and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as the Computer Lab, and Central Library, there are many laboratories that cater to students from other faculties. To offer a high-quality teaching-learning environment, the Institute constantly works to develop and improve its infrastructure, which includes buildings and other facilities. The Library at Vipra College is an integrated knowledge resource center.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/classroom.php http://www.vipracolelge.org/laboratories.p hp

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute, with its compulsory core courses and continuous evaluation scheme, integrates sports and co-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games, and cultural activities. Vipra College has large playgrounds with provision for multiple games, such as Athletics, Cricket, Football, Hockey, Volleyball, Basketball, Khokho, Basketball, etc. Another field provides lawn tennis courts. Indoor and outdoor badminton courts and gymnasiums are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the multipurpose hall and also at the indoor hall.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Weblinkshttp:// www.vipracollege.org/indoor_hall.php http: //www.vipracollege.org/multipurpose_hall.p

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

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File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/ICT_classroom. php http://www.vipracollege.org/ICT_classr oom.php http://www.vipracollege.org/ICT_cl assroom.php http://www.vipracollege.org/IC T_classroom.php http://www.vipracollege.or g/ICT_classroom.php http://www.vipracollege e.org/ICT_classroom.php http://www.vipracollege.org/ICT_classroom.php http://www.vipr
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

### 7482628

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Vipra College has a well maintained e- Library stocking more than 10350 books. There are a variety of books available for

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students & Staff belonging to all streams (Physical Education, Education, Computer Science, B.Sc and Commerce) of the college. 8
News Paper -5 Paper in Hindi & 3 in the English language updated
16 Print Journals & 5 Magazines are available for better knowledge
of the library users. Online access of more than 63,00 + eJournals and 1,38,500+e-books under the UGC-INFONET Digital
Library consortium of INFLIBNET N-List.

Library Services and Facilities: ? Lending Services. ? Reading Room Facilities. ? Reference Services. ? Bibliographical and Documentation services. ? Online access to e-resources ? 10 Mbps High-Speed Internet Connectivity ? Multimedia PC's in the Library. ? Reprography Services. ? Library Deploy to Provide Access to Collection ? OPAC- Online Public Access Catalogue Facility Available Using SOFTWARE- NewGenLib Library Software

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	http:// libraryvipracollege.blogspot.com/

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

- 4.2.3 Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
- 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with PC's adequately supported by internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The Computer department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Principal's Office, all the HOD Cabins, Hostels, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The college is selected by Sanchar Krati Yojna of Govrnment of Chhattisgarh State, so free wi-fi services is available for the academic development of the college. We have well equipped lecture halls in the college, a multipurpose hall which is fully equipped with smart board and other ICT facilities. It is used for several purposes like organizing classes at interdisciplinary level, organizing workshops, seminars and conferences and many cultural and literary activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### **4.3.2 - Number of Computers**

#### 120

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

### 4.3.3 - Bandwidth of internet connection in the Institution

в.	30	-	50MBPS
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File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

 ${\bf 4.4.1 - Expenditure\ incurred\ on\ maintenance\ of\ infrastructure\ (physical\ and\ academic\ support\ facilities)\ excluding\ salary\ component\ during\ the\ year\ (INR\ in\ Lakhs)}$ 

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

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4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis. As the College has Computer and Science department, Education Department, Commerce and Management and Physical Education Department, the Laboratory policy forms the core in the working of the institution. For overall smooth functioning of the library, rules are followed by all the stakeholders. The department of Physical Education looks after maintaining the sports ground and sports equipment. The department organizes various indoor and outdoor sports competitions for students at intra and inter college level, University level and National Level. Annual maintenance contracts for computers, copier machines, software, CCTV, Fire extinguisher, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes. Appointed housekeeping staff looks after cleanliness on the campus. Website is maintained and updated with the help of external professionals.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.vipracollege.org/college_campus.php

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

462

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the abo	B.	3	of	the	above	2
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File Description	Documents
Link to institutional website	https://vipracollege.org/ICT-cell.php
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

#### 13

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a practice of identifying class representatives for each class and nominates them to the student council. The council is responsible for conduct of many activities in the campus including curricular, co- curricular and extracurricular activities. The activities of the council would be supported by the participation of all the faculty members. The management of the institution meets the required funding for conduct of such events. Conducting cultural events, facilitating student participation in other institutions at state/interstate level such as Rang-targ (Annual Function), Valued Courses on dance, singing Competition etc. Student Welfare committee: This committee encompasses facilities that promote the physical, mental & social wellbeing of pupils and students. The NSS of Vipra College operates with many volunteers who participate in the credible, multi- dimensional service in the fields of education, environment, health, and skill development. The Yoga committee aims in developing the physical, mental and spiritual health among the students. Vipra College provides an environment that facilitates optimal efficiency and effectiveness for the emerging dynamic women sports achievers by providing the best sports coaching facilities. The college has won several prestigious tournaments conducted at various levels and earned a reputation in sports.

File Description	Documents
Paste link for additional information	https://vipracollege.org/
Upload any additional information	<u>View File</u>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The Alumni Association of Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, Raipur, Chhattisgarh was formed in 02/09/2014. Whose registration is no. 30736. Alumni Association also motivates the alumni for the development of the college so that they can keep in touch with the College. This association organizes two meetings throughout the year. This Association Member has also been formed whose tenure is 5 years. Under the Alumni Association members and community service, essential items are donated to old age home (Vidhra Ashram) once a year.

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File Description	Documents
Paste link for additional information	https://vipracollege.org/alumni_tab.php
Upload any additional information	<u>View File</u>

### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To promote dedication, commitment and responsibility and to carve vision and ideas positively of faulty for strengthening the potentiality of learner's as well as enlargement of their competencies and transformation of their futuristic interest, attitudes, aptitude and value.

Mission: To create individuals of high integrity and well qualified professionals with efficient quality derived from students. For faculty taking considerations for art of teaching and learning process and the effective uses of technology to advance the profession of education and to develop the theoretical knowledge thereby integrating them into practice in order to support the transformation of society.

Academic excellence and integrity: Maintaining a high standard of integrity and performance leading to the achievement of academic and career goalsand behaving ethically in all interactions at all levels for maintaining integrity.

Education of individuals across the life span: Encouraging enthusiastic, independent thinkers and learners striving for personal growth.

Interdisciplinary programs should be used to enhance human learning, growth, and development across the life span: To impart

quality education through traditional and innovative learning practices.

To provide a dynamic and creative academic environment, to tap and nurture talent for the development of professional skills and an all round personality.

To inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the Institute.

File Description	Documents
Paste link for additional information	https://vipracollege.org/vision.php
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional leadership practices such as decentralization and participative management is observed at our institute in hierarchy form which are, Institutional governing body, Principal, Head of department, teaching staff and non teaching staff. Who all are dispensing their work in very well authorized manner? Principal is the Head of the institute who governs the college as per the norms of the university as well as approaching the mission and vision of the institution. Institute has encored many cell for smooth functioning of the academics and non-academics activities within the college, such as- Admission Cell, Discipline Committee, Anti Ragging Cell, Grievance & Redressal Cell, Women Cell/Anti Harassment Cell, Student Union Cell, Research Cell, Guidance & Counseling Cell, ICT Cell, Library Advisory Committee, Sports And Co-Curricular, Placement Cell, Staff Council, etc. to which each department is responsible and authorised to maintain the coordination for quality output from such cells and committee. All cell member reports to principal and submit the details of organized programme. Other academics and non-academics activity are planned and issued in the meetings of cell/committee, Heads of department and staff council meeting which is being headed by principal.

File Description	Documents
Paste link for additional information	https://vipracollege.org/vision.php
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Institutional Strategy Plan:

#### Admission Perspective:

- 1. The Institutional website contains the lists all of the courses available, the number of seats available in each course and the admission process.
- 2. Admission process and filling up the seats are strictly followed to the university norms and guidelines in both Undergraduate and Post-graduate courses.

#### Examination and Evaluation Perspective:

- 1. The college is authorized to conduct internal assessments for the examination of the courses.
- 2. The marks of internal assessment are recorded and reported to the University through uploading the marks in online Portal.

#### Research and Development:

- 1. Funds allotted to each department to organize Guest Lecture/ Seminar/ Workshop/symposium.
- 2. For faculty who attend Orientation, Refreshers Courses, Workshops, and Seminars, the college provides academic leave for the Research Work.

#### Infrastructural Perspective:

1. The college library has a large collection of books, magazines, newspapers, research journals, encyclopedias, dictionaries and the

college magazine as well as equipped with E-resources such as internet access, Wi-Fi & N-list.

2. The library has question papers from prior years for all courses, which provide insight into question paper patterns and prepare students for the annual examination.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://vipracollege.org/examination_committee.php https://vipracollege.org/upload/B ED Pravesh Niyam.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup of the college is consist of the effective policies, rules and procedures which efficient enough to adhere with the smooth functioning of the college. Which is being covering the working condition, job durations; leave sanctioning process, discipline priority etc. Top of the setup is Governing Body persisting the presence of Principal being institutional head line up with Head of departments which is being assisted by the Teaching and Non teaching staff accompanied with administrative staff. The college follows the UGC, NCTE and Government's rules & regulations for appointment of teaching and non teaching staff. Appointment process is strictly preceded with number of vacant post at institutional level corresponding with required numbers at UGC and NTCE level, than approval from university is being taken, after obtaining the assent from university the advertisement for appointment is published in news paper. Interview of shortlisted candidates from the applied one's are conducted by selection committee and than Regular appointment are done with the rules of under section 28 according to university and UGC norms.

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File Description	Documents
Paste link for additional information	https://vipracollege.org/index.php
Link to Organogram of the Institution webpage	https://vipracollege.org/Docs/Organization al chart.pdf
Upload any additional information	<u>View File</u>

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

College provides the facility of Employee's State Insurance Corporation (ESIC), Employee Provident Fund (EPF), Maternity leave, medical leave, casual Leave etc. College has started welfare fund, advance salary to the needful staff members & free uniform for the class IV employees. To the teaching staff, College provides all the facilities regarding training orientation & academic enhancement for the development of the faculty members. So that the fruit of this development would be reached to the students.

ESIC -The College has provided the Facility of ESIC (Employee's State Insurance Corporation) from Year 2014 to the Employees.

EPF - The College has provided the facility of PF also from year 2014 to its Employees & contributes the share for Employee

#### Provident Fund.

Staff Welfare: The College has always been keen on the overall development of the teaching and non-teaching staff and abides by their welfare. Staff Welfare Committee aims for overall development of staff members by applying different welfare schemes. This committee works for the benefit and welfare of the all staff and provides a channel to interact with each other. For this the College provides the opportunities for attending various workshops, seminars, symposiums and conferences conducted by various institutions and agencies in and outside the state. And the Collegeplans and organizes regular programs and activities for the development of faculty and administrative staff.

File Description	Documents
Paste link for additional information	https://vipracollege.org/newsletter/Fwd_%2 0Excursion%20on%208th%20July%202022%20for% 20BEd%20by%20Education%20department.pdf
Upload any additional information	<u>View File</u>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Appraisal Performance System is applied here for the academic development of the teaching staff.

API - API has been started by the college for the quality

improvement among teaching staff. A performance appraisal is a regular review of an employee's job performance and overall contribution to the college. Performance appraisals are used to review the job performance of an employee over some period of time. These reviews are used to highlight both strengths and weaknesses to improve future performance.

File Description	Documents
Paste link for additional information	https://vipracollege.org/dept/API%20FormatVipra%20College.pdf
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College does internal and external audit for the transparency in every year. Charter accountant (CA) does audit work. 'CA' audits the bank statement, receipts, records and all the documents. All things are mentioned in audit report like, profit, loss, balance, annual budget, funds, total income and expenses etc. Audit report is prepared by auditor in end of the every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

83100 rs

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources Strategies for Mobilization of funds:

- Student's Tuition fees are the major source of the income of the College.
- The college seeks to mobilize Government and non-government grants for the improvement of infrastructure and knowledge.
- It welcomes donations, memorial prizes and endowments from staff members and alumnaes.

#### Mobilization and Utilization of Resources:

- A Finance committee has been constituted to monitor the optimum utilization of funds for various recurring & nonrecurring expenses.
- The Principal of the college constituted finance and purchase committees along with the department of accounts to ensure the expenditure lies within the allotted budget. The intervention of the management is sought in case that expenditure exceeds the budget.
- The seminar hall is also used for different activities like as guest lectures, Conferences, workshops, cultural activities etc.

#### Resource Mobilization Policy and Procedure:

- The resource mobilizations are discussed in college Council meetings and are approved by the Governing Body of the College. It is also discussed in the Alumnae Association Meetings.
- The Budget is scrutinized and approved by the top management and Government council.
- Every financial year, Statutory Auditors are also appointed who audit the financial statements.

#### Optimal utilization of Resources:

• The College infrastructure is utilized as an examination centre for university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC [Internal Quality Assurance Cell:

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya has established its Internal Quality Assurance Cell [IQAC] on 31 May 2013 by the guidelines of affiliating University of Pt. Ravishankar Shukla University, Raipur (C.G.) for the development of academic activities, administrative quality of the College and to monitor and enhance the qualitative parameters for the College.

On06/06/14 the composition of IQAC has been revised as per the guidelines of NAAC and UGC.

#### Function & Responsibilities:

The IQAC has, consistently striven to institutionalize quality strategies and processes at every level of the institution's functioning. From devising strategies improve the teaching-learning process through increased use of ICT, expanding the scope of Library, transforming it into a multivalent knowledge. It also aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels. The IQAC has been a proactive player in the overall benchmarking process. The IQAC has regularly conducted meetings from different stakeholders' categories. The IQAC has organized academic and administrative audit and has initiated follow up action as per suggestions and recommendations of the eminent evaluators

File Description	Documents
Paste link for additional information	https://vipracollege.org/iqac_tab.php
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews the teaching learning process, structure, methodologies and learning outcomes in every year. Some of activates of IQAC:

• TEACHING AND LEARNING PERSPECTIVE:

For Teaching & Learning Perspective, ICT based teaching, Anatomy Physiology lab, Psychology Lab, Science Mathematics resource centre, Arts Craft Lab, TLM Lab, Computer Lab, Network Resource Centre in Library are provided to students for their academic & Personal development. Providing Lectures of Renowned Professors of different faculties, Parents-teachers meeting, Feedback forms from students regarding the teaching of the Teachers, Organization of lecture series, seminars of resource persons through literary association- such practices are made regularly to ensure effective Teaching-Learning, Assignments, Class seminars, Homework, Guest lectures etc.

 Student's feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

B. Any 3 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://vipracollege.org/dept/Naac/nirf.pd f
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Vipra Kala, Vanijya avam Sharirik Shiksha Mahavidyalaya acknowledges the fact that today India is the youngest nation in the world with 69 percent of its population between 18 to 35 years of age. The institution is very keen on identifying the desires and aspirations of the new generation and the measures to enrich the abilities and professional skills of both boys and girls, without any discrimination. The institution rightly guides the students from their long journey from "human beings to being human" by sensitizing them on issues like gender, social harmony and tolerance.

The Institution has set up a Sanitation Vending Machine in the Girls Common Room.

In the session 2022-2023 the Institute organized an event on Women Equity Day on date 26.08.2022 in which Dr. Venudhar Routiya, Assistant Professor, SoS in Law, Pt. Ravishankar Shukla University, Raipur, Chhattisgarhs has addressed the students regarding the Gender Equity. Furthermore the Cell has taken an

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initiative to create awareness among the students for which the Women Cell has organized "Rangoli Competition" and given a theme - "Women Dignity and Safety" on date 03.12.2023.

File Description	Documents
Annual gender sensitization action plan	http://www.vipracollege.org/women-cell- anti-harassment-cell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.vipracollege.org/girls wash roo m.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has also advised to refuse anything which is not needed. The college has different dustbins to segregate the different waste like solid, liquid, etc. There are committees that deal with the minimization of waste. Everyday the waste is collected in bins and disposed to a place where it can be converted into manure.

Training programmes are conducted about the methodology of disposing the waste. It was stressed that we should avoid plastic items to the best possible capacity.

For solid waste management different bins have been placed at different departments. This ensures that solid waste segregated at the source. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation.

The college organizes Swacchh Bharat Mission. Under this banner the utility of recycling the solid and liquid waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste. NSS volunteers have also demonstrated the proper procedure of disposing the waste in nearby community Kukurbeda.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://vipracollege.org/
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available A. Any 4 or all of the above in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic

#### 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

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File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college celebrate the cultural and regional festivals, like New-year's day, Fresher's/Welcome Party (Know Your College), Teacher's day, orientation and farewell program, Induction program, rally, oath taking ceremony, plantation, Youth day, Women's day, International Yoga day, festivals like Diwali, Holi Milan celebration, New Year celebration, Anand Mela/Fun Fest, Exhibitions, etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. Various sports at university, state and higher levels allotted by the Higher Education Chhattsigarh are organised by the college.

The College organizes Hindi Diwas on 14 September year in a grand level by inviting renowned Poets and Poetess of the State. This event creates such a great harmony and pleasure among all the stakeholders of the College. The institute initiates Value Added courses for inculcating the values among the Students as an addition to the prescribed curriculum.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.10 - The Institution has a prescribed code A. All of the above of conduct for students, teachers,

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administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### Republic day-

The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Chairman and the Principal.

#### Independence Day-

The institution encourages students to remember our national leaders and their sacrifices.

#### Gandhi Jayanti-

Gandhi Jayanti is celebrated every year on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein

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pledge is taken by students and staff.

International Yoga day-

It is celebrated on 21st June every year. The yoga faculty members organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

**Environmental Conservation** 

#### Goal

Under this practices we promote students has to travel through bicycle one day in every week

The Context

It leads environmental conservation habits among students which help them to understand alternative facilities and source for getting job done without harming environment.

The Practice

The institute promotes the environmental as well as moral, social consciousness among students.

Evidence of Success

All the evidences are uploaded at website for which link is given in next content box

Problems Encountered and Resources Required

Co-ordination problem encountered in convincing the student. Department wise co-coordinators difficulty in synchronized manner faced to handle the practices at one level of stage. Students hesitation are faced thereby to come in bicycle after being habituated of motor vehicles. Resource problem encountered in terms of lack of availability of bicycle among the students.

Contact Details

Name of Principal- Dr. Meghesh Tiwari

Name of the Institution-Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, Raipur (CG)

City-Raipur Pin code-492001

Accredited Status- B Grade (2.5 CGPA) Validity Period- From 19.07.2023 to 18.07.2028

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalayamake consistent efforts in fulfilling its social responsibility toward the downtrodden sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of liberation by generating lasting opportunities. The college give the holistic education to our student to make them able to choose best carrier. In this institution has unique element of the college is its revelation to

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Empowerment of Women through and provides a stage for their talents to be documented and valued. Alumni Association members too come to observer these events. Faculty members get ready the students for College, social and other inter college competitions.

The Context The implicit aim of the college is holistic development of young women. The college has always believed that the classroom teaching learning environment is strengthened by curricular activities like debates, quiz, paper presentation, music, dance, Painting, drama recitation.

The Practice The College conducts various programmes like Annual College Social, Annual Cultural Competition, Students paper presentation, Teachers Day Celebration, Rabindra Jayanti, knowledge enrichment programmes other cultural activities which enable students to showcase their talents and prepare them to face challenges.

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Vipra kala Vanijya avam Sharirik Shiksha mahavidyalaya is affiliated to Pt.Ravishankar Shukla University Raipur, govern as per the curriculum guidline issued by the university. Quality Assurance Report of the college ensures that mission and vision related to curriculum activity are effectively implemented with various action plan such as calender, time table and also imaging the work as on prominent basis works of college for holistic growth and development of students and imparting the human social values among the students with academics and activities. Academic schedule committees of the college and individual departments issue's directions which monitors the effectiveness of the implications throughout the session on a regular basis. . The college has experienced as well as devoted faculty who all follows multi-dimensional course dealing methodology and deals with pre-prepared welldesigned patterns of class teaching techniques such as, Lectures, Class presentations, E-learning and Case studies and through seminar. The college always tries to enhance quality of teaching for overall development of students and rules out numerous policies for bridging down the competitive edge and gap of the enrolled 'slow learner students thereby enabling them to touch the realm of the program of their choices an the entire Annual Quality Assurance Report of Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya approach is student centric approach.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://vipracollege.org/faculty_of_comme rce_education.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adhers to effective Internal assessment systemwhich

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consists of internal unit wise tests, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion, performance of the students associated activities are done in the department level meetings on the regular basis. The college infrastructure and facilities are revieved and are continuously being expanded to set fit the with dynamic curriculum and pedagogy. The college has well facilitated laboratories and classrooms with projection equiped for both faculty and students. The well-stocked college library is partially computerized which offers various web based facilities and access to National and International online databases. The college Annual Quality Assurance Report has a computer lab with Internet connectivity throughout the college campus available for the staff and students. Mentoring Processes--The college has a Mentoring Programme such as drop box, shikaayatniwaaran cells etc which enables students of all the years to provide feedback to teachers on the curricular issues, college infrastructure, administrative matters and other matters . Planning, Teaching and Evaluation, learning and evaluation schedules are strictly adhere to Academic calendar of the Institute in being compliance with notified by the Pt. Ravishankar University.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://vipracollege.org/commerce_managem ent_departments_internal_examination.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

#### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

157

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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#### 157

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college addons to the various courses revival of the issues related to mentioned cross-cutting issues. This issues constitutes the values, morality, ethics and current brought-up issues across the nation such as covid19, road safety awareness, swachhta-program etc. The Institute has a separate cell or the committees for the Gender ethnicity, anti-ragging cell. The college conducts various webinar and seminars relevant to curriculum enrichment. The college runs and promotes activity related to environmental sustainability through plantation and other sustainable development programs. The College organizes various environment related programs including tree plantation, swachhtaabhiyaan plastic free environment, poster competition, quiz and poster competitions and subject expertise resource persons are invited to deliver the talks among the faculty and student's of the college to create awareness. The various National and International recognized days are organized in the college every year to aware and Annual Quality Assurance Report of Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya threw light on the importance of this auspicious Days. The National festivals like Independence Day and Republic Day celebration serve as a platform to enhance patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Health camps and gender sensitization issues related webinar etc are organized from time to time.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

#### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 177

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

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#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

#### A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://vipracollege.org/feedback.php

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

2735

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

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### Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 1116

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required.

Special measures taken to support relatively slow learners are as follows. • Organizing Extra Classes • Remedial and Tutorial Classes are held to prepare them for remedial exams • Assistance from classmates and senior students is arranged • Providing tutorial assignments •

Schemes for advanced learners

The Institute offers several opportunities for advanced learners to augment their talent and meet their learning needs:

They are oriented towards writing papers and present them in Seminars. They are motivated to undertake online certificate courses in MOOC, NPTEL and SWAYAM. Students are given a lot of opportunities to excel in their discipline through several outreach programmes.

Slow learners are identified on the basis of their performance in CIA and Summative Examinations. Different strategies like remedial coaching, peer-teaching, mentor motivation, homework, weekly tests, etc. are employed for the progress of the slow learners, of which remedial coaching is of a great help.

File Description	Documents
Link for additional Information	https://vipracollege.org/dept/Meeting- minutes/computer/22-23.pdf
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1550	37

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. The department conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

# 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the InstituteICT Tools: 1. Projectors- projectors are available in different classrooms/labs

- 2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- 3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
- 4. Photocopier machines Multifunction printers are available at all prominent places in the institute. There are four photostat machines available in campus.
- 5. Scanners- Multifunction printers are available at all prominent places.
- 6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.
- 7. Smart Board- One smart board is installed in the campus.
- 8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
- 9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
- 10. HackerRank (Online Coding Platform) inter college competition

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File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://vipracollege.org/ICT-cell.php

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

### 44:1

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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09

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment::Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session.

- ? The course teachers display question bank in advance for which is conducted for one hour as per academic Calendar.
- ? All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies..
- ? There is complete transparency in the internal assessment for each assessment method as described below. Model Answers and marking scheme is prepared by every subject teacher before valuation.

Sessional Examination: ? Valuation is done by the respective subject teacher within two days through centralised valuation system. Sample Answer sheets are moderated by external moderators.

? Answer sheets are shown to all the students and answers are also discussed with the students . After satisfaction students put their signatures on the answer sheets. Some questions have specific remarks of the valuer regarding deduction of marks .

Practical Examination: Evaluation is done with transparency based on different parameters like Teachers Assessment, Practical Records, Performance and Viva-Voce. Assignments: Assignments questions are discussed with students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://vipracollege.org/computer science
	<u>departments internal examination.php</u>

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the

University web portal, by student's login, students can individually view their performance in the University portal. At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://vipracollege.org/commerce managem
	ent departments internal examination.php

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs ): These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability. Mechanism of Communication: The College adopts Outcome based education and has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Few hours are spent by the teachers introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://vipracollege.org/academic_syllabus.php
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to .Pt.Ravi Shankar University RaipurWe offeredUnder Graduate, Post Graduate courses under the , Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observeed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

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### 597

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vipracollege.org/dept/SSS/2.7SSS2022-23.pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

# 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

# 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.2 - Research Publications and Awards

# 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

# 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

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### published in national/international conference proceedings per teacher during the year

# 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

VIPRA KALA VANIJYA AVAM SHARIRIRK SHIKSHA MAHAVIDYALAYA is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Green environment & tree plantation, Gender sensitization, Cloths & stationary donation camp, Campaign -Say no to crackers, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, National Youth Day celebration, Road safety awareness campaign, NSS Day celebrations, Blood donation camps, Eco Club activities, Women Development and Empowerment activities, International Disability day activities etc.

File Description	Documents
Paste link for additional information	https://vipracollege.org/dept/Gallery/out reachPrograms.pdf
Upload any additional information	<u>View File</u>

### 3.3.2 - Number of awards and recognitions received for extension activities from

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### government / government recognized bodies during the year

# 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

175

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.4 - Collaboration

# 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

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4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, has a well-developed campus. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as follows:

- a. Learning resources include the resources and infrastructure required for the library, laboratory, computer centre, and classroom teaching.
- b. Support facilities include hostels, canteen, conference hall, indoor hall and seminar halls for organizing events, meetings and conferences. Cells, committee rooms, and sports grounds
- c. Utilities include safe drinking water, restrooms and power generators.

Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated, and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as the Computer Lab, and Central Library, there are many laboratories that cater to students from other faculties. To offer a high-quality teaching-learning environment, the Institute constantly works to develop and improve its infrastructure, which includes buildings and other facilities. The Library at Vipra College is an integrated knowledge resource center.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<pre>http:// www.vipracollege.org/classroom.php http:/ /www.vipracolelge.org/laboratories.php</pre>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute, with its compulsory core courses and continuous evaluation scheme, integrates sports and co-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games, and cultural activities. Vipra College has large playgrounds with provision for multiple games, such as Athletics, Cricket, Football, Hockey, Volleyball, Basketball, Kho-kho, Basketball, etc. Another field provides lawn tennis courts. Indoor and outdoor badminton courts and gymnasiums are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the multipurpose hall and also at the indoor hall.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Weblinkshttp:// www.vipracollege.org/indoor_hall.php http ://www.vipracollege.org/multipurpose_hall .php http://www.vipracollege.org/yoga_cen ter.php http://www.vipracollege.org/playg round.php http://www.vipracollege.org/spo

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/ICT_classroom .php http://www.vipracollege.org/ICT_clas sroom.php http://www.vipracollege.org/ICT _classroom.php http://www.vipracollege.or g/ICT_classroom.php http://www.vipracolle ge.org/ICT_classroom.php http://www.vipra college.org/ICT_classroom.php http://www. vipracollege.org/ICT_classroom.php http:// /www.vipracollege.org/ICT_classroom.php h ttp://www.vipracollege.org/ICT_classroom.php h ttp://www.vipracollege.org/ICT_c lassroom.php http://www.vipracollege.org/ICT_c lassroom.php http://www.vipracollege.org/ ICT_classroom.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# **4.1.4.1** - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7482628

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Vipra College has a well maintained e- Library stocking

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more than 10350 books. There are a variety of books available for students & Staff belonging to all streams (Physical Education, Education, Computer Science, B.Sc and Commerce) of the college. 8 News Paper -5 Paper in Hindi & 3 in the English language updated 16 Print Journals & 5 Magazines are available for better knowledge of the library users. Online access of more than 63,00 + e-Journals and 1,38,500+e-books under the UGC-INFONET Digital Library consortium of INFLIBNET N-List.

Library Services and Facilities: ? Lending Services. ? Reading Room Facilities. ? Reference Services. ? Bibliographical and Documentation services. ? Online access to e-resources ? 10 Mbps High-Speed Internet Connectivity ? Multimedia PC's in the Library. ? Reprography Services. ? Library Deploy to Provide Access to Collection ? OPAC- Online Public Access Catalogue Facility Available Using SOFTWARE- NewGenLib Library Software

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	http:// libraryvipracollege.blogspot.com/

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

- 4.2.3 Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
- 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with PC's adequately supported by internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The Computer department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Principal's Office, all the HOD Cabins, Hostels, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The college is selecetd by Sanchar Krati Yojna of Govrnment of Chhattisgarh State, so free wi-fi services is available for the academic development of the college. We have well equipped lecture halls in the college, a multipurpose hall which is fully equipped with smart board and other ICT facilities. It is used for several purposes like organizing classes at interdisciplinary level, organizing workshops, seminars and conferences and many cultural and literary activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

# **4.3.3** - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis. As the College has Computer and Science department, Education Department, Commerce and Management and Physical Education Department, the Laboratory policy forms the core in the working of the institution. For overall smooth functioning of the library, rules are followed by all the stakeholders. The department of Physical Education looks after maintaining the sports ground and sports equipment. The department organizes various indoor and outdoor sports competitions for students at intra and inter college level, University level and National Level. Annual maintenance contracts for computers, copier machines, software, CCTV, Fire extinguisher, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes. Appointed housekeeping staff looks after cleanliness on the campus. Website is maintained and updated with the help of external professionals.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.vipracollege.org/college_camp us.php

### STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

# 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

# 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

462

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and

### B. 3 of the above

### hygiene) ICT/computing skills

File Description	Documents
Link to institutional website	https://vipracollege.org/ICT-cell.php
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

### B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

### 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

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### government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a practice of identifying class representatives for each class and nominates them to the student council. The council is responsible for conduct of many activities in the campus including curricular, co- curricular and extracurricular activities. The activities of the council would be supported by the participation of all the faculty members. The management of the institution meets the required funding for conduct of such events. Conducting cultural events, facilitating student participation in other institutions at state/interstate level such as Rang-targ (Annual Function), Valued Courses on dance,

singing Competition etc. Student Welfare committee: This committee encompasses facilities that promote the physical, mental & social wellbeing of pupils and students. The NSS of Vipra College operates with many volunteers who participate in the credible, multi- dimensional service in the fields of education, environment, health, and skill development. The Yoga committee aims in developing the physical, mental and spiritual health among the students. Vipra College provides an environment that facilitates optimal efficiency and effectiveness for the emerging dynamic women sports achievers by providing the best sports coaching facilities. The college has won several prestigious tournaments conducted at various levels and earned a reputation in sports.

File Description	Documents
Paste link for additional information	https://vipracollege.org/
Upload any additional information	<u>View File</u>

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association for building

strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The Alumni Association of Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, Raipur, Chhattisgarh was formed in 02/09/2014. Whose registration is no. 30736. Alumni Association also motivates the alumni for the development of the college so that they can keep in touch with the College. This association organizes two meetings throughout the year. This Association Member has also been formed whose tenure is 5 years. Under the Alumni Association members and community service, essential items are donated to old age home (Vidhra Ashram) once a year.

File Description	Documents
Paste link for additional information	https://vipracollege.org/alumni_tab.php
Upload any additional information	<u>View File</u>

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To promote dedication, commitment and responsibility and to carve vision and ideas positively of faulty for strengthening the potentiality of learner's as well as enlargement of their competencies and transformation of their futuristic interest, attitudes, aptitude and value.

Mission: To create individuals of high integrity and well qualified professionals with efficient quality derived from students. For faculty taking considerations for art of teaching and learning process and the effective uses of technology to advance the profession of education and to develop the theoretical knowledge thereby integrating them into practice in order to support the transformation of society.

Academic excellence and integrity: Maintaining a high standard of integrity and performance leading to the achievement of academic and career goalsand behaving ethically in all interactions at all levels for maintaining integrity.

Education of individuals across the life span: Encouraging enthusiastic, independent thinkers and learners striving for personal growth.

Interdisciplinary programs should be used to enhance human learning, growth, and development across the life span: To impart quality education through traditional and innovative learning practices.

To provide a dynamic and creative academic environment, to tap and nurture talent for the development of professional skills and an all round personality.

To inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the Institute.

File Description	Documents
Paste link for additional information	https://vipracollege.org/vision.php
Upload any additional information	<u>View File</u>

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional leadership practices such as decentralization and participative management is observed at our institute in hierarchy form which are, Institutional governing body, Principal, Head of department, teaching staff and non teaching staff. Who all are dispensing their work in very well authorized manner? Principal is the Head of the institute who governs the college as per the norms of the university as well as approaching the mission and vision of the institution. Institute has encored many cell for smooth functioning of the academics and non-academics activities within the college, such as- Admission Cell, Discipline Committee, Anti Ragging Cell, Grievance & Redressal Cell, Women Cell/Anti Harassment Cell, Student Union Cell, Research Cell, Guidance & Counseling Cell,

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ICT Cell, Library Advisory Committee, Sports And Co-Curricular, Placement Cell, Staff Council, etc. to which each department is responsible and authorised to maintain the coordination for quality output from such cells and committee. All cell member reports to principal and submit the details of organized programme. Other academics and non-academics activity are planned and issued in the meetings of cell/committee, Heads of department and staff council meeting which is being headed by principal.

File Description	Documents
Paste link for additional information	https://vipracollege.org/vision.php
Upload any additional information	<u>View File</u>

### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Strategy Plan:

Admission Perspective:

- 1. The Institutional website contains the lists all of the courses available, the number of seats available in each course and the admission process.
- 2. Admission process and filling up the seats are strictly followed to the university norms and guidelines in both Undergraduate and Post-graduate courses.

Examination and Evaluation Perspective:

- 1. The college is authorized to conduct internal assessments for the examination of the courses.
- 2. The marks of internal assessment are recorded and reported to the University through uploading the marks in online Portal.

Research and Development:

1. Funds allotted to each department to organize Guest Lecture/ Seminar/ Workshop/symposium.

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2. For faculty who attend Orientation, Refreshers Courses, Workshops, and Seminars, the college provides academic leave for the Research Work.

### Infrastructural Perspective:

- 1. The college library has a large collection of books, magazines, newspapers, research journals, encyclopedias, dictionaries and the college magazine as well as equipped with E-resources such as internet access, Wi-Fi & N-list.
- 2. The library has question papers from prior years for all courses, which provide insight into question paper patterns and prepare students for the annual examination.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://vipracollege.org/examination_comm ittee.php https://vipracollege.org/upload /BED_Pravesh_Niyam.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup of the college is consist of the effective policies, rules and procedures which efficient enough to adhere with the smooth functioning of the college. Which is being covering the working condition, job durations; leave sanctioning process, discipline priority etc. Top of the setup is Governing Body persisting the presence of Principal being institutional head line up with Head of departments which is being assisted by the Teaching and Non teaching staff accompanied with administrative staff. The college follows the UGC, NCTE and Government's rules & regulations for appointment of teaching and non teaching staff. Appointment process is strictly preceded with number of vacant post at institutional level corresponding with required numbers at UGC and NTCE level, than approval from university is being taken, after obtaining the assent from university the advertisement for

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appointment is published in news paper. Interview of shortlisted candidates from the applied one's are conducted by selection committee and than Regular appointment are done with the rules of under section 28 according to university and UGC norms.

File Description	Documents
Paste link for additional information	https://vipracollege.org/index.php
Link to Organogram of the Institution webpage	https://vipracollege.org/Docs/Organizational chart.pdf
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	View File

### **6.3 - Faculty Empowerment Strategies**

### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

College provides the facility of Employee's State Insurance Corporation (ESIC), Employee Provident Fund (EPF), Maternity leave, medical leave, casual Leave etc. College has started welfare fund, advance salary to the needful staff members & free uniform for the class IV employees. To the teaching staff, College provides all the facilities regarding training orientation & academic enhancement for the development of the faculty members. So that the fruit of this development would be reached to the students.

ESIC -The College has provided the Facility of ESIC (Employee's State Insurance Corporation) from Year 2014 to the Employees.

EPF - The College has provided the facility of PF also from year 2014 to its Employees & contributes the share for Employee Provident Fund.

Staff Welfare: The College has always been keen on the overall development of the teaching and non-teaching staff and abides by their welfare. Staff Welfare Committee aims for overall development of staff members by applying different welfare schemes. This committee works for the benefit and welfare of the all staff and provides a channel to interact with each other. For this the College provides the opportunities for attending various workshops, seminars, symposiums and conferences conducted by various institutions and agencies in and outside the state. And the Collegeplans and organizes regular programs and activities for the development of faculty and administrative staff.

File Description	Documents
Paste link for additional information	https://vipracollege.org/newsletter/Fwd_% 20Excursion%20on%208th%20July%202022%20for%20BEd%20by%20Education%20department.pdf
Upload any additional information	<u>View File</u>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

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- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	View File

### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Appraisal Performance System is applied here for the academic development of the teaching staff.

API - API has been started by the college for the quality improvement among teaching staff. A performance appraisal is a regular review of an employee's job performance and overall contribution to the college. Performance appraisals are used to review the job performance of an employee over some period of time. These reviews are used to highlight both strengths and weaknesses to improve future performance.

File Description	Documents
Paste link for additional information	https://vipracollege.org/dept/API%20Forma t_Vipra%20College.pdf
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College does internal and external audit for the transparency in every year. Charter accountant (CA) does audit work. 'CA' audits the bank statement, receipts, records and all the documents. All things are mentioned in audit report like, profit, loss, balance, annual budget, funds, total income and

expenses etc. Audit report is prepared by auditor in end of the every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

83100 rs

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for Mobilization of funds:

- Student's Tuition fees are the major source of the income of the College.
- The college seeks to mobilize Government and nongovernment grants for the improvement of infrastructure and knowledge.
- It welcomes donations, memorial prizes and endowments from staff members and alumnaes.

Mobilization and Utilization of Resources:

- A Finance committee has been constituted to monitor the optimum utilization of funds for various recurring & non-recurring expenses.
- The Principal of the college constituted finance and

- purchase committees along with the department of accounts to ensure the expenditure lies within the allotted budget. The intervention of the management is sought in case that expenditure exceeds the budget.
- The seminar hall is also used for different activities like as guest lectures, Conferences, workshops, cultural activities etc.

### Resource Mobilization Policy and Procedure:

- The resource mobilizations are discussed in college Council meetings and are approved by the Governing Body of the College. It is also discussed in the Alumnae Association Meetings.
- The Budget is scrutinized and approved by the top management and Government council.
- Every financial year, Statutory Auditors are also appointed who audit the financial statements.

### Optimal utilization of Resources:

• The College infrastructure is utilized as an examination centre for university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### IQAC [Internal Quality Assurance Cell:

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya has established its Internal Quality Assurance Cell [IQAC] on 31 May 2013 by the guidelines of affiliating University of Pt. Ravishankar Shukla University, Raipur (C.G.) for the development of academic activities, administrative quality of the College and to monitor and enhance the qualitative parameters for the College.

On06/06/14 the composition of IQAC has been revised as per the guidelines of NAAC and UGC.

### Function & Responsibilities:

The IQAC has, consistently striven to institutionalize quality strategies and processes at every level of the institution's functioning. From devising strategies improve the teaching-learning process through increased use of ICT, expanding the scope of Library, transforming it into a multivalent knowledge. It also aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels. The IQAC has been a proactive player in the overall benchmarking process. The IQAC has regularly conducted meetings from different stakeholders' categories. The IQAC has organized academic and administrative audit and has initiated follow up action as per suggestions and recommendations of the eminent evaluators

File Description	Documents
Paste link for additional information	https://vipracollege.org/iqac_tab.php
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews the teaching learning process, structure, methodologies and learning outcomes in every year. Some of activates of IQAC:

### • TEACHING AND LEARNING PERSPECTIVE:

For Teaching & Learning Perspective, ICT based teaching,
Anatomy Physiology lab, Psychology Lab, Science Mathematics
resource centre, Arts Craft Lab, TLM Lab, Computer Lab, Network
Resource Centre in Library are provided to students for their
academic & Personal development. Providing Lectures of Renowned
Professors of different faculties, Parents-teachers meeting,
Feedback forms from students regarding the teaching of the
Teachers, Organization of lecture series, seminars of resource
persons through literary association- such practices are made
regularly to ensure effective Teaching-Learning, Assignments,

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Class seminars, Homework, Guest lectures etc.

• Student's feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vipracollege.org/dept/Naac/nirf.p
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Vipra Kala, Vanijya avam Sharirik Shiksha Mahavidyalaya acknowledges the fact that today India is the youngest nation in the world with 69 percent of its population between 18 to 35 years of age. The institution is very keen on identifying the desires and aspirations of the new generation and the measures to enrich the abilities and professional skills of both boys and girls, without any discrimination. The institution rightly guides the students from their long journey from "human beings to being human" by sensitizing them on issues like gender, social harmony and tolerance.

The Institution has set up a Sanitation Vending Machine in the Girls Common Room.

In the session 2022-2023 the Institute organized an event on Women Equity Day on date 26.08.2022 in which Dr. Venudhar Routiya, Assistant Professor, SoS in Law, Pt. Ravishankar Shukla University, Raipur, Chhattisgarhs has addressed the students regarding the Gender Equity. Furthermore the Cell has taken an initiative to create awareness among the students for which the Women Cell has organized "Rangoli Competition" and given a theme - "Women Dignity and Safety" on date 03.12.2023.

File Description	Documents
Annual gender sensitization action plan	http://www.vipracollege.org/women-cell- anti-harassment-cell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.vipracollege.org/girls_wash_room.php

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

### C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has also advised to refuse anything which is not needed. The college has different dustbins to segregate the different waste like solid, liquid, etc. There are committees that deal with the minimization of waste. Everyday the waste is collected in bins and disposed to a place where it can be converted into manure.

Training programmes are conducted about the methodology of disposing the waste. It was stressed that we should avoid plastic items to the best possible capacity.

For solid waste management different bins have been placed at different departments. This ensures that solid waste segregated at the source. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation.

The college organizes Swacchh Bharat Mission. Under this banner the utility of recycling the solid and liquid waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste. NSS volunteers have also demonstrated the proper procedure of disposing the waste in nearby community Kukurbeda.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://vipracollege.org/
Any other relevant information	No File Uploaded

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

### 7.1.6.1 - The institutional environment and

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college celebrate the cultural and regional festivals, like New-year's day, Fresher's/Welcome Party (Know Your College), Teacher's day, orientation and farewell program, Induction program, rally, oath taking ceremony, plantation, Youth day, Women's day, International Yoga day, festivals like Diwali, Holi Milan celebration, New Year celebration, Anand Mela/Fun Fest, Exhibitions, etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. Various sports at university, state and higher levels allotted by the Higher Education Chhattsigarh are organised by the college.

The College organizes Hindi Diwas on 14 September year in a grand level by inviting renowned Poets and Poetess of the State. This event creates such a great harmony and pleasure among all the stakeholders of the College. The institute initiates Value Added courses for inculcating the values among the Students as an addition to the prescribed curriculum.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and

ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

## 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

### Republic day-

The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Chairman and the Principal.

### Independence Day-

The institution encourages students to remember our national leaders and their sacrifices.

### Gandhi Jayanti-

Gandhi Jayanti is celebrated every year on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.

### International Yoga day-

It is celebrated on 21st June every year. The yoga faculty members organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

**Environmental Conservation** 

Goal

Under this practices we promote students has to travel through bicycle one day in every week

The Context

It leads environmental conservation habits among students which help them to understand alternative facilities and source for getting job done without harming environment.

The Practice

The institute promotes the environmental as well as moral, social consciousness among students.

Evidence of Success

All the evidences are uploaded at website for which link is given in next content box

Problems Encountered and Resources Required

Co-ordination problem encountered in convincing the student. Department wise co-coordinators difficulty in synchronized manner faced to handle the practices at one level of stage. Students hesitation are faced thereby to come in bicycle after

being habituated of motor vehicles. Resource problem encountered in terms of lack of availability of bicycle among the students.

Contact Details

Name of Principal- Dr. Meghesh Tiwari

Name of the Institution-Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, Raipur (CG)

City-Raipur Pin code-492001

Accredited Status- B Grade (2.5 CGPA) Validity Period- From 19.07.2023 to 18.07.2028

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.3 - Institutional Distinctiveness

# 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalayamake consistent efforts in fulfilling its social responsibility toward the downtrodden sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of liberation by generating lasting opportunities. The college give the holistic education to our student to make them able to choose best carrier. In this institution has unique element of the college is its revelation to Empowerment of Women through and provides a stage for their talents to be documented and valued. Alumni Association members too come to observer these events. Faculty members get ready the students for College, social and other inter college competitions.

The Context The implicit aim of the college is holistic development of young women. The college has always believed that the classroom teaching learning environment is strengthened by curricular activities like debates, quiz, paper

presentation, music, dance, Painting, drama recitation.

The Practice The College conducts various programmes like Annual College Social, Annual Cultural Competition, Students paper presentation, Teachers Day Celebration, Rabindra Jayanti, knowledge enrichment programmes other cultural activities which enable students to showcase their talents and prepare them to face challenges.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.3.2 - Plan of action for the next academic year

Start some new value added courses for all students of other stream to improve their capability for job opportunities.

Some vocational courses would be offered in near future for self-employment purpose.

Medicinal & Herbs plantation programme will be started.

We are trying to start Research Centre here.

In future we are planning new courses in Educatin Department.

We are planning to open coaching centre/net for competitive examination.

Central Library Building well equipped through E-Resources.

R-O Water facility for Students & Staff members.

Establishment of a signature building is planned which will consist of the central library, ICT facilities and other new era requiremnets